



UNITED STATES MARINE CORPS
COMMANDING GENERAL
BOX 788100
MARINE CORPS AIR GROUND COMBAT CENTER
TWENTYNINE PALMS, CALIFORNIA 92278-8100

CCO P3120.4B
43-102
5 Oct 93

COMBAT CENTER ORDER P3120.4B

From: Commanding General
To: Distribution List

Subj: STANDING OPERATING PROCEDURES FOR UNITS TRAINING ABOARD THE COMBAT CENTER
(SHORT TITLE: SOP FOR UNITS TRAINING ABOARD THE COMBAT CENTER)

Ref: (a) MCO 3500.11C

Encl: (1) LOCATOR SHEET

1. Purpose. To promulgate standing administrative and logistical instructions and procedures for units participating in exercises aboard the Combat Center.
2. Cancellation. CCO P3120.4A.
3. Background. The Combined Armed Exercises (CAX) Program was established at the Combat Center by the reference for the purpose of conducting live fire combined arms training for MARFORLANT, MARFORPAC, and MARREFOR units.
4. Summary of Revisions. The Revision contains major administrative changes and should be read in its entirety.
5. Information. This Manual shall be used by all commands using the training areas of the Combat Center. The instructions and procedures contained herein provide guidance to all such commands for administrative and logistical support.
6. Recommendations. Recommendations concerning the contents of the Standing Operating Procedure for Units Training Aboard the Combat Center are invited. Such recommendations will be forwarded to the Commanding General (I&L,ESD), via the appropriate chain of command.
7. Applicability. This Manual is applicable to all units participating in exercises aboard the Combat Center.
8. Certification. Reviewed and approved this date.

F. M. IVERSON
Chief of Staff

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plus ESD (50)

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LOCATOR SHEET

Subj: STANDING OPERATING PROCEDURES FOR UNITS TRAINING ABOARD THE COMBAT CENTER
(SHORT TITLE: SOP FOR UNITS TRAINING ABOARD THE COMBAT CENTER)

Location: _____
(Indicate the locations(s) of copy(ies) of the Manual)

ENCLOSURE (1)

SOP FOR UNITS TRAINING ABOARD THE COMBAT CENTER

RECORD OF CHANGES

Log completed change action as indicated.

| Change Number | Date of Change | Date Entered | Signature of Person Incorporated Change |
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SOP FOR UNITS TRAINING ABOARD THE COMBAT CENTER

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SOP FOR UNITS TRAINING ABOARD THE COMBAT CENTER

INTRODUCTION

0001. GENERAL. This Manual is designed and published for guidance and information purposes, and outlines policies and procedures to be followed by all units using the training areas of the Combat Center in the conduct of training exercises. The procedures are addressed in subsequent sections of this Manual.

1. The initial point of contact for all administrative and logistical matter is the Exercises Action Officer, extension 5152/6101.

2. The following forms, listed throughout this document, are available at the Self-Service Center:

| <u>Title of Form</u> | <u>Form Number</u> | <u>NSN</u> |
|---|--------------------|------------------|
| Man-Day Fed Report | NAVMC 565-1 | 0000-00-000-7514 |
| Single line Items Requisition System Document | DD Form 1348 | 0102-LF-001-3491 |
| Receipt Document | DD Form 1348-1 | 0102-LF-013-1050 |
| Motor Vehicle Operators Identification | Standard Form 46 | 7540-00-634-3999 |
| Training Area Request Forms - Live Fire | 29P-3570/4 (7-86) | 0001-01-H02-2170 |
| Training Area Request Forms = Non-Live Fire | 29-3507/2A (10-87) | 0000-01-H02-2169 |

0002. CHECKLIST. In order to provide assistance to the elements of an exercise force in their planning cycle, a checklist is included in CCO 3500.11B

0003. EXERCISE SUPPORT BASE (ESB) IN BRIEF. Within 24 hours of the exercise force's advanced party's arrival at the Exercise Support Base (ESB), an in brief will be conducted. This brief will cover the rules and regulations governing the ESB.

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CHAPTER 1

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CHAPTER 1

ADMINISTRATION

1000. PERSONNEL REPORTING PROCEDURES/COMBAT CENTER LOCATOR. Within 12 hours of arrival, each unit commander will submit to the Director, Manpower Directorate a correct, alphabetically arranged roster of all unit personnel present at the Combat Center. The roster will show last name, first name, middle initial, rank, last four digits of social security number, unit, and telephone number of the unit at the ESB. These rosters will be used as a locator for processing of emergency calls. The Director of Manpower Directorate will provide two copies of these rosters to the Combat Center Locator. The Combat Center Locator will also provide locator service to the exercise force once the above rosters are received. The Combat Center Locator may be contacted at 619-830-6853 or DSN 957-6853. After hours (1630-0700) and on weekends call extension 7200.

1001. EXERCISE FORCE LIAISON OFFICERS. The commander of the Exercise Force will ensure that the Marine Air Ground Task Force (MAGTF) Command Element S-4 officer serves as a liaison for the Exercise Force in the field and either the Head, Exercise Support Division (ESD) or the Exercise Action Officer (EAO) on a daily basis. This liaison will include any logistic or support matters/problems that may arise.

1002. TRAVEL VIA PRIVATE CONVEYANCE. In the event any personnel are authorized travel via privately-owned vehicle (POV), they should be advised that such vehicles are not permitted in the training areas or the ESB main camp area.

1003. CASUALTY REPORTING. Casualty reporting (death or serious injury) is normally accomplished by the parent organization, any assistance required will be provided by the Combat Center Adjutant. If, however, the parent unit cannot report its own casualty(ies), the Combat Center Adjutant (Command Staff Duty Officer, after normal working hours) will assume cognizance and reporting will be done by this command per CCO 3040.1.

1004. MILITARY DISCIPLINE, JUSTICE, AND LEGAL MATTERS

1. All units disciplinary matters will be administered by the unit commander per the Uniform Code of Military Justice. Offenses of a serious nature or offenses requiring punishment greater than the unit commander is authorized to impose by law will be reported immediately to the Combat Center Staff Judge Advocate. The office of the Staff Judge Advocate is located in building 1514, extension 6882/6361, behind the credit union on Brown Road. Legal administrative support is available for claims processing, death and injury investigations, supply investigations, the preparation of charge sheets and unit punishment book pages, and convening authority action on court-martial cases.

2. Unit commanders will order investigations in all cases covered by the Manual of the Judge Advocate General (JAG Manual), or MCO P4400.150D for those investigations dealing with supply matters. Every attempt will be made by the assigned investigating officer to complete the investigation prior to the unit's departure from the Combat Center.

1005. REQUEST MAST

1. When required, during a training period at the Combat Center, unit commanders will conduct request mast per current directives.
2. Individuals who desire to present a problem to a higher authority will be referred to the Combat Center Inspector, located in building 1440T1.

1006. MAIL HANDLING PROCEDURES AND POSTAL SERVICE

1. U.S. Postal Office. The U.S. Postal Service (USPS) operates a branch Post Office at the Combat Center in building 1512. The full range of postal services are available to include: selling of money orders and stamps, acceptance of parcels for outgoing dispatch, and bulk inbound mail handling.
2. Military Post Office. The Military Post Office (MPO) is located in the rear of building 1551 (old Naval Hospital Emergency Room) and will serve as the point of contact for the Exercise Force Postal Offices. All official and personal mail destined for the exercise force will be accepted from the USPS by the MPO and issued to the Exercise Force Mail Clerks upon presentation of their DD Form 285. Outgoing official mail from the exercise force shall likewise be routed through the MPO for metering with postage and introduction into the USPS.

1007. CHECK CASHING SERVICES

1. Bank. Bank of America has a branch office in building 1515. As with most banks, the services they provide are geared toward account holders. Non-account holders cannot normally cash a personal check, and when cashing a government check they incur a \$3.00 service charge.
2. Marine Corps Exchange. The Marine Corps Exchange is located in building 1533. Normal exchange check cashing service is provided to authorized personnel. Government checks and personal checks (up to a limit of \$200.00) are cashed free of charge. This service is subject to the availability of funds. For this reason two weeks advance notice is required when personnel of a visiting unit will be cashing checks at the Main Exchange. The telephone number is (619) 830-6163 or DSN 957-6163.
3. Exercise Support Base. Limited check cashing service can be provided by the Exchange facility located at the Exercise Support Base. This service is provided by request only and the visiting unit must contact the Marine Corps Exchange operation department two weeks in advance if this service is required. The telephone number is (619) 830-6163 or DSN 957-6163.
4. Clubs. Personnel checks up to a limit of \$100.00 may be cashed at the officer and SNCO clubs. E-5's and below may cash checks up to \$25.00 at the main enlisted club.

1008. AMERICAN RED CROSS. The American Red Cross Station Manger is located in building 1447, extension 6685. Requests for assistance should be made during normal working hours; however, the Station Manager, or his representative, mat be contacted after hours and on weekends by contacting the Combat Center Duty Officer at extension 7200.

1009. MAPS AND CHARTS

1. Units utilizing the Combat Center for training should requisition maps and charts through their proper chain of command. The following are the applicable maps in the AMS V795 Series and any editions:

| <u>Sheet Number</u> | <u>Training Areas</u> |
|---------------------|---|
| 29 Palms East | American Mine, Lava, Black Top, Lead Mountain, Bullion, Mainside, Cleghorn Pass, Noble Pass, Delta, Range, East, and West |
| 29 Palms West | Black Top, Maumee Mine, Sand Hill, Delta, Mesa, Sunshine Peak, Emerson Lake, Noble Pass, West, Gays Peak, Quakenbush Lake, Gypsum Ridge, Rainbow Canyon, Lavic Lake, and Range. |

Other units utilizing the Combat Center for training purposes may request sample maps for use in requisitioning training stocks through their proper chain of command.

2. The boundary line in the Lavic Lake and Rainbow Canyon training areas should be as follows: Start at the current corner located at grid 11SNJ74452922, proceed west to grid 11SNJ72802922, proceed north to the current boundary at grid 11DNJ72803880. All live fire impacts should be planned to remain 1,99 meters inside all of the boundaries.

1010. CHAPLAIN SERVICES. The Command Chaplain of the Combat Center will coordinate chaplain availability for workshop service at Camp Wilson. Requests for field services should be received from the CAX Command Chaplain two weeks prior to the beginning of the CAX. If there is a request for Combat Center Chaplain to provide a field service at a location other than Camp Wilson, the CAX Command Chaplain must coordinate transportation at for the Combat Center Chaplain.

1011. MEDICAL CARE AND TREATMENT

1. Routine medical care is to be provide by the field medical support assigned to each exercise unit. Care beyond their scope or capability and all other emergency situations are to be directed to the Emergency Department (E.D.) at the Naval Hospital (extension 2354) via the most appropriate mode of transportation.

2. Field providers are responsible for all care enroute to the hospital.

3. Contact should be established with the E.D. via telephone or BEARMAT communication networks, to apprise them of the medical situation, if practicable.

4. Emergency medical services are also available from the ESB Fire Department. Emergency requests should be reported by telephoning 911 or directly to the ESH Fire Department, located in building 2352T3.

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CHAPTER 2

TRAINING

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CHAPTER 2

TRAINING

2000. GENERAL. This section is limited to the administrative and logistical aspects of the training areas of the Combat Center. It is not intended to be used as intelligence material for operational planning.

2001. CLIMATE. The Combat Center has an arid upland desert climate.

1. Temperature. Average daytime temperatures in the summer range from 100 to 110 degrees Fahrenheit with periods of higher temperature up to 130 degrees Fahrenheit. Summer night temperatures range from 65 to 80 degrees Fahrenheit. Average winter temperatures range from 45 to 70 degrees Fahrenheit during the day, to 20 to 40 degrees Fahrenheit at night. These variations in temperatures should be considered in all aspects of training.

2. Precipitation. Most of the annual precipitation occurs during the July through January period and often occurs as heavy thunderstorms of short duration. Due to the inability of the soil to absorb this moisture and the nature of the terrain, these thunderstorms frequently cause flash floods which can cause immense damage. Great care must be taken to avoid positioning men and equipment in dry washes or lake beds when thunderstorms are imminent.

3. Wind. Winds are extremely variable in direction and velocity. Strong winds are common and cause frequent sandstorms, with velocities of up to 55 knots. All tentage and light equipment should be secured to reduce missile hazards and possible damage.

2002. CONDUCT OF TRAINING

1. During the summer months, maximum training can be achieved during the hours of 0530-1100 and 1700-2100 daily due to the heat conditions at Twentynine Palms.

2. Wet-Bulb Globe Temperature (WBGT) Index readings will be passed to units over the BEARMAT Range Monitoring Net as changes occur. Strict compliance with the following heat conditions is necessary to ensure individual safety.

a. Heat Condition I. When the WBGT Index exceeds 80 degrees Fahrenheit, heavy exercises, such as marching at standard cadence, should be conducted with caution and under constant supervision (Unless otherwise advised, Condition I is normally in effect during the summer months in the high desert area.).

b. Heat Condition II. When the WBGT Index exceeds 85 degrees Fahrenheit, strenuous exercises, such as marching at standard cadence, should be suspended for unacclimatized troops. Outdoor classes in the sun are to be avoided

c. Heat Condition III. When the WBGT Index exceeds 88 degrees Fahrenheit, all physical training should be halted for those troops who have not become thoroughly acclimatized. Thoroughly acclimatized troops may carry on limited activity not to exceed six hours per day.

d. Heat Condition IV. When the WBGT Index exceeds 90 degrees Fahrenheit, all strenuous activity should be halted for all troops.

NOTE: Thorough acclimatization, as referenced above, requires at least 12 weeks of living and working in the area.

2003. RANGE REQUESTS

1. Request for ranges and training areas required for Command Post Exercises, Field Firing Exercises, and/or small unit training should be submitted by the user(s) to the Director, Operations and Training at least 60 days prior to the required dates. The Tactical Exercise Evaluation Control Group (TTECG) will submit requests for required training during Combat Arms Exercises (CAX's). Deploying MAGTF's must request ranges for any optional training.

2. The Fire Support Coordination Application Course requests, for the use of ranges and training areas, should be submitted by the TTECG 60 prior to the required dates.

2004. RANGE POLICY

1. All ranges utilized by elements of the Exercise Force will be thoroughly policed at the termination of each exercise. The police of all numbered ranges should be accomplished upon completion of the utilization of that range. Waiting until the end of pre-CAX training confuses responsibility. The police of all training areas should be accomplished as units are conducting their retrograde movement from the field. Following these procedures will greatly reduce the work involved in the post exercise range policy.

2. The burning or burying of debris is strictly prohibited. It is a unit responsibility to collect the debris generated in the unit area and dispose of it properly. Commanders at all levels will ensure compliance.

3. All fired cartridge cases and other inert ammunition items will be turned into the Defense Reutilization and Marketing Office (DRMO), building 1042, utilizing the DD Form 1348-1. The below guidelines will be followed in the return of salvageable items:

a. Fired cases (small arms up to .50 caliber) will be turned in by type and will be free of all foreign substance, such as steel clips, links and sand.

b. All fired cases will be segregated by type (105mm, 90mm, etc.) and material content (brass or steel). All fired cases will be recovered for re-use. All fired cartridge cases and other inert ammunition items shall be carefully inspected by an officer for live cartridges, unfired primers or other dangerous material. A certificate of inspection shall be executed by the Inspecting Officer stating that the material has been inspected and contains no dangerous materials. The signed certificate will be placed within each container in which this material is packed. In summary, recoverable metals such as canisters and small arms ammo boxes will be turned in to DRMO. However, serviceable wooden ammo boxes will be delivered to Range Maintenance, located in building 2157. Unserviceable wooden ammo boxes will be taken to DRMO.

4. The Exercise Force working party, prime movers and trailers will be placed under the supervision of the Combat Center Range Management Officer, or his representative, and will be employed to complete the post exercise range police and target maintenance function. The Exercise Force working party and equipment will be released when a state of police satisfactory to the Range Management Officer is attained.

5. Planning

a. Combat Center based units will include in their exercise planning, time for police of the areas used. The police time will be scheduled after the exercise is concluded.

b. Units utilizing the Combat Center must include provisions for providing Marines, prime movers and trailers required to conduct the range police and target repair, see paragraph 2004.6 below.

6. Post Exercise Range Police and Target Maintenance

a. Post exercise range police and target repair will commence at 0730 on the morning following completion of the live fire portion of the exercise.

b. Exercise force requirements are as follows:

(1) Six 25-man teams with an NCOIC.

(2) One SNCO or officer from the Command Element G/S-4.

(3) Eighteen 5-ton trucks w/105 trailers.

(4) Six HHppWV's w/one corpsman and one radio each.

(5) Two logistic vehicle systems w/crane (LVS MK48 w/M17 trlr.).

(6) Four dump trucks.

(7) Sufficient fuel, water, meals ready to eat (MRE's), and trash bags to support the entire operation.

c. The clean up after a normal exercise (CAX) will last three days. Larger exercises will require up to five days.

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CHAPTER 3

SAFETY

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CHAPTER 3

SAFETY

3000. GENERAL. Military training is, by nature, a hazardous business in that battlefield situations and conditions must be reproduced as realistically as possible. This is especially true for exercises where supporting arms coordination is of prime concern. The requirements for procedures in the field are contained in CCO P3500.4C and in the Control Directive for each CAX.

3001. REPORTS

1. In the event of an accident resulting in property damage exceeding \$500.00 in value or personal injury exceeding one lost man-day, the Exercise Force shall telephonically notify the Combat Center Safety Manager at extension 6154, and provide copies of the SF91A or NAVMC 10767 as appropriate, but official reporting shall be in compliance with parent unit directives. Contact the EAO at extension 5152 if any Equipment Allowance Pool (EAP) equipment is involved.

2. Serious Incident Reports (SIR) or OPREP-3 Reports, as required by MCO 5740.2E will be submitted by the Exercise Force Commander, through the normal chain of command. The Director, O&T (during normal working hours) will be immediately advised of all incidents of a serious nature. After normal working hours, the Combat Center Command Duty Officer (CDO), extension 7200, should be immediately notified of any Serious Incident Report (SIR). The CDO can assist the exercise force in preparing SIR's and OPREP-3 reports.

3. Report all fires immediately by telephoning 911 or directly to the ESB Fire Department, located in building 2352T3. The appropriate reports will be completed and distributed by the fire department.

3002. SUPERVISION. The key to a safe exercise is the proper supervision at all levels of command and the use of common sense by each individual. It is therefore necessary that commanders ensure that existing safety and fire regulations are understood and enforced and that safety-consciousness be instilled in each Marine under their control.

3003. MEDEVAC PROCEDURES. There are three specific categories for medical emergency evacuation (MEDEVAC) procedures/requests: during a CAX or other major exercise; periods of training with no major exercise force present; and periods when BEARMAT is secured.

1. During a CAX or other major exercise, MEDEVAC procedures/requests are coordinated through the MAGTF's Direct Air Support Center (DASC). The DASC will notify BEARMAT of the MEDEVAC for administrative purposes. BEARMAT will be contacted by the MEDEVAC vehicle (whether aircraft or ground vehicle) upon being dispatched. BEARMAT is the liaison between the MEDEVAC and the Combat Center's Naval Hospital to provide administrative information about the casualty(ies). BEARMAT will assume control of the MEDEVAC upon its exit from exercise airspace or ground vehicle upon reaching a hard surface road in route to the Combat Center's NAVAL Hospital or a surrounding facility. Units training in the field during CAX or major exercise that are not participating in that exercise will request MEDEVAC either through exercise DASC on the established safety net or direct to BEARMAT whichever is more expeditious.

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CHAPTER 4

COMMUNICATIONS

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CHAPTER 4

COMMUNICATIONS

4000. GENERAL. This Chapter sets forth the procedures required to obtain communication support from the Combat Center.

4001. TELEPHONE SUPPORT

1. Units training aboard the Combat Center may receive telephone support through the Communication and Data Directorate (C&D), Telephone Branch to assist in meeting their requirements.

2. Units should make initial telephone liaison with the C&D Telephone Branch, extension 7700, (FAX, extension 6543), 90 days prior to anticipated arrival of their advanced party to determine any special or additional requirements. This initial contact must be followed with an official request 30 days prior to the advanced party's arrival and addressed to: Commanding General (C&D, Telephone Branch), MCAGCC, Box 788100, Twentynine Palms, CA 92278-8100. Advance party communications personnel should make liaison with the Director, C&D upon arrival to ensure activation of requested circuits.

3. Commercial Long Distance Service. For Class "A" service with long distance access, units are required to provide advance funding (MIPR) to Budget. Class "A" service will not be provided without advance funding. Telephone Calling/Credit cards may be available from the Communications Office at the "parent command" prior to arrival at the Combat Center

4. Special Telephone Equipment

a. The funding, procurement, and/or leasing of any special end user equipment (i.e., speaker phones, cellular telephones, call routers/stackers, intercom devices, pagers, etc.) will be the user's responsibility. The C&D (Telephone Branch) will provide only essential basic telephone devices.

b. Cellular services (with "roam" feature) for cellular telephones should be purchased by the using units prior to arrival aboard the Combat Center.

5. Excavation Aboard the Combat Center. Procedures outlined in CCP 11300.4 will be followed.

6. Field Telephone and Power Systems

a. Except as indicated below, field telephone wire, telephone cable, or electrical wire will not be placed on, or adjacent to, any telephone pole, electrical pole, building, or in the way of vehicular or pedestrian traffic.

(1) In an emergency, the Commanding General may allow temporary installation of field wire systems.

e. Known or suspected damage to a Combat Center Telephone facility and telephone troubles will be reported to the Telephone Trouble Desk at extension 6734. The trouble desk operates during normal working hours. After normal working hours, weekends, and holidays call the Command Duty Officer at extension 7200. Response time to reported troubles is subject to change as various priority and types of circuits are reported, and therefore will not be given.

f. All communication facilities and support structures aboard the Combat Center are under the operational control of the Telephone Branch. This includes, but is not limited to; service entrances, backbone closets, satellite cabinets, telephone terminal cabinets, building conduit, raceways, tray systems, manholes, pull boxes, associated conduit, telephone poles, etc. Any encroachment, occupancy, modification or action having an impact upon these facilities shall be requested in writing and is subject to approval by the Telephone Officer.

g. All personnel, tenants, units, contractors, and service providers requiring access to communication facilities and support structures aboard the Combat Center shall make advance coordination with the C&D (Telephone Branch). Failure to comply may be interpreted as illegal tampering/tapping, subversion or espionage and will be dealt with appropriately.

8. Telephone Monitoring. Within the DoD, the act of using official government-owned or government-operated telecommunications systems (including administrative telephones) is considered evident of consent to monitoring for communications security purposes.

9. For further information and guidance, refer to CCO P2000.1B.

4002. FREQUENCIES. Requests for frequencies required for each exercise will be submitted to the unit's appropriate MEF G-6 via the communications chain of command. The MEF G-6 will forward the consolidated request to the Area Frequency Management Office (AFMO), Western U.S. PT. MUGU CA, with an information copy to CG, MCAGCC (Attn: C&D, FREQ MGR) at least 30 days prior to the exercise.

4003. CALL SIGNS. The senior Exercise Force Communication Section will assign call signs and frequencies to exercise units. The call signs and frequencies will be distributed in the normal CEOISOI format by the appropriate agency after the frequencies are received as requested in paragraph 4002 above.

4004. COMMUNICATION CENTER SUPPORT. The Combat Center Marine Telecommunication Center (MTCC) operates on a 24-hour basis and provides over-the-counter service or Automated Message Handling procedures via secure STU-III and Procomm Plus software for the handling of narrative message traffic. All visiting units must submit a Communication Guard Shift message per NTP-4, 72 hours prior to the time the unit requires message service at the Combat Center MTCC. Additionally it is required for all units prior to submitting their Communications Guard Shift to contact the MTCC to ensure the right Routing Indicator is assigned to the Comm Shift for automated handling procedures at the MTCC. Immediately upon arrival, direct liaison with the Telecommunications Center Officer or Communications Center Chief should be made concerning advance routes on messages, points of contact within the unit, and message Pick-up/Delivery Authorization Letters. All visiting units must also submit a Communications Guard Shift message per NTP-4, 72 hours prior to the time the unit will depart the area.

4005. PUBLIC ADDRESS (PA). There are two types of PA systems available from the Communication-Electronics Division. The first, "porta-Vox" system is similar to an AN/UIQ-10 and is available for temporary loan. These are normally sufficient for small unit functions, including battalion size formations. The second is a commercial PA system and is not available for temporary loan. It must be operated by Combat Center C&D personnel only. All systems must be requested in writing to the Combat Center C&D Directorate not less than ten working days prior to the event. Visiting units will pickup or provide transportation for the PA's. When requesting a commercial PA system, a working party to assist in the set-up/teardown of the

system is required. Approval is based on availability of equipment and personnel for the date requested.

4006. ELECTRONIC MAINTENANCE SUPPORT. The C&D Directorate does not provide repair or maintenance float support to units at the Combat Center.

4007. MILITARY AFFILIATE RADIO SYSTEMS (MARS) SUPPORT. The Military Affiliate Radio System (MARS) Station aboard the Combat Center is able to send MARSGRAMS free of charge anywhere in the U.S. and most places over seas. Phone patching in the U.S. is illegal, but overseas phone patching is available on a limited basis. Communication security practices are strictly adhered to and all MARSGRAMS that do not appear to comply will be returned to the originator as unsendable. Liaison should be established between the advance party and the Director C&D upon arrival to obtain the current MARS schedules.

4008. ELECTRONIC WARFARE. Exercise units that require electronic warfare training will submit requests as specified in CCO P2000.1B and CCO P3500.4B.

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CHAPTER 5

LOGISTICS

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SOP FOR UNITS TRAINING ABOARD THE COMBAT CENTER

CHAPTER 5

LOGISTICS

5000. GENERAL. This section sets forth the procedures required to obtain logistical support from the Combat Center.

5001. BACKGROUND

1. Logistical support from the Combat Center is provided in the following areas:
 - a. Supply support.
 - b. Supply services support.
 - c. Ordnance support.
 - d. Tactical equipment support.
 - e. Garrison Mobile Equipment support.
2. The point of contact for all logistical support requests is the Combat Center EAO.

5002. RESPONSIBILITY. The overall planning and coordination for combat service support requirements needed to support Exercise Force units, their attachments and the Tactical Exercise Evaluation and Control Group (TEECG), will be accomplished by the respective major commands providing the Exercise Force. The EAO will assist in providing all logistical support requested by the Exercise Force.

5003. SUPPLY

1. General. The Supply Division, Installations and Logistics Directorate, is located in building 1527. The initial point of contact concerning supply support is the EAO, who will then normally refer the requester to the Supply Division at extension 6805/6810. The lead-time requirements for materiel is of great importance in exercise planning. On-hand stocks may be able to satisfy short notice or unforeseen requirements, but they may not be adequate to provide extensive support. To ensure the satisfaction of all material requirements, units must submit their requests with a 60 day lead-time. It is emphasized that the Supply Division will strive to fill all material requirements, regardless of when they are received.

2. Funding. Before supplies or supply services can be provided, a complete accounting classification must be furnished, and must include appropriation data, activity address codes (in bureau control number field), cost codes, fund codes, cost account codes, job order serial numbers, financial information pointers (FIP), etc. If a direct cite of the requesting unit's accounting classification data is used, the accounting spread will be provided directly to the Direct Support Stock Control (DSSC) during the planning period of the exercise. If reimbursable funding is used, a NavCompt Form 2275 or DD Form 448 must be provided to the Comptroller Directorate (Budget) for processing and assignment of MCAGCC reimbursable accounting classification data. Reimbursable funding documents must be given to the Comptroller Directorate in sufficient time to provide DSSC with reimbursable accounting classifications during the planning period of the exercise. At least five working days should be allowed for the Comptroller Directorate (Budget) to process reimbursable funding documents. Requesting units and the Comptroller

Directorate (Budget) will coordinate preparation and use of reimbursable accounting classifications. Point of contact for reimbursable funding documents is the Combat Center Budget Officer, DSN 957-5137 or commercial (619) 830-5137.

3. Class I Supplies

a. The provision of Class I supplies is coordinated by the Combat Center Food Service Officer (FSO), building 1440, extensions 6244/6633. Requests for required support must be submitted to the Commanding General (FSO) with 60 days lead-time. Class I support will be based on a "B" ration breakfast and dinner meal, and an MRE lunch meal for units located in the Exercise Support Base (ESB) area. The menu to be utilized is contained in CCO P10110.6B. Units that cannot receive hot chow due to location or training commitments will be programmed for an MRE substitute meal. Requests for Class I supplies will be submitted 60 days in advance in the following format:

| <u>Exercise</u> | <u>Dates</u> | <u>Type of Ration</u> | <u>Meal</u> | <u>Qty</u> | <u>Location</u> |
|-------------------|--------------|---------------------------|-------------|------------|-----------------|
| <u>*Food Item</u> | <u>NSN</u> | <u>Total Qty Required</u> | | | |

*All Class I items must be listed individually. Any special requirements (i.e., recreational events) must be included. Items not included will not be issued to the exercise force.

b. "B" rations will be the primary ration used in conducting field exercises. A "B" ration Basic Daily Food Allowance (BDFA) will be provided to units conducting field training. Accountability for "B" rations will be per CCO P10110.6B and MCO P10110.14L.

c. MRE's will be used for all lunch meals and for exercise units that cannot be issued a hot meal. MRE's will be accounted for per CCO P10110.6B and MCO P10110.40B.

d. MRE enhancements are authorized for use at the Combat Center. Units will request enhancement items by food item, NSN, and total quantity required on initial requirements. The policy guidelines for use of enhancements are contained in the CCBul 10110 series and will be included in CCO P10110.6B

e. Ice requirements will be submitted in pounds for the entire training period. Requirements should be computed on the basis of 3 1/2 pounds per man per day during the period April through September, and 2 1/2 pounds per man per day during the period October through March. The unit of issue is a 50 pound bag, with a maximum of 40,000 pounds per trailer load. The ice company will not deliver requirements smaller than 1/2 trailer load or 20,000 pounds. Re-supply of ice can be obtained normally with three days notice. Requesting units will utilize a DD Form 1149 when requesting ice. If a direct cite of the requesting unit's accounting classification data is used, the accounting spread will be placed on the DD Form 1149. If reimbursable funding is used, a NavCompt 2275 or DD Form 448 must be provided to the Comptroller Directorate (Budget) for processing. Reimbursable funding documents must be provided to the Comptroller Directorate in sufficient time to provide the purchasing and contracting office accounting classification data on a DD Form 1149 at least three days prior to the need for ice. Requesting units and Comptroller Directorate (Budget) will coordinate reimbursable accounting classification. Point of contact for reimbursable funding documents is the Comptroller Directorate (Budget Officer), DSN 957-5137 or commercial (619) 830-5137.

f. Advance/Rear Party Feeding. The OCE will coordinate all advance and rear party feeding from the Combat Center FSO.

(1) Advance Party. Personnel will subsist on MRE's until the ESB messhall becomes operational. With proper planning and adequate numbers of cooks/messmen included in the advance party, the ESB messhall can be operational within 24 hours.

(2) Rear Party. Normally, garrison messhall support can be provided for a maximum of 200 personnel for three days. Requests for support will be submitted in writing to the Commanding General (FSO) at least 10 days in advance. The request will contain the number of personnel to be supported by meals and the dates. The requesting unit will be responsible for providing the following:

(a) A separate roster for each meal requested. The roster should include the last name, initials, social security number, and rank.

(b) Cooks on the basis of one cook per 75 meals requested.

(c) All required food containers, jugs, serving equipment, paper products, and eating utensils

(d) Cleaning all equipment used in field feeding.

g. Units that establish a field messhall should ensure that:

(1) Requests are forwarded following the lead time requirements mentioned in paragraph 5003.3 above (message format).

(2) The unit messhall manager contacts the Combat Center FSO at least 90 days in advance of the first planned day of feeding to review the Master Menu and prepare required requisitions for initial needs.

(3) Personnel authorized to draw rations are appointed in writing, and a copy of this authorization is provided to the FSO and DSSC.

(4) An adequate amount of operating and cleaning supplies are brought or ordered from the DSSC with other Class II supplies (see paragraphs 5003.4 and 5003.4e below).

(5) Cash meal payment sheets are drawn from the controlled forms section at the DSSC Self-Service Outlet. A collection agent will be appointed by each exercise unit. Moneys collected from the sale of meals will be turned in to the Combat Center Disbursing Office on a Cash Collection Voucher (NavCompt Form 2277). A field safe is available at the Exercise Support Base. A copy of NavCompt Form 2277 will be provided to the FSO.

(6) MRE's prepositioned for the exercise may be drawn from the Subsistence Warehouse, building 1102, after approval of the FSO. The Standard Form DD-1348, citing the Reporting Unit Code, will be utilized.

(7) The fuel requirements will be included in the Bill of Material (BOM). (White gas or coleman fuel are the only fuels authorized for use at the ESB messhall.)

4. Class II, III, and IV Supplies. Support for these supplies is provided by the DSSC, building 1527, DSN 957-6822. Consumable support requirements from exercise elements are submitted to the Combat Service Support Element (CSSE) of the exercise force which, in turn, forwards the consolidated requirements to the DSSC. To ensure that consumable materiel is available when required, it is strongly recommended that the CSSE establish a BOM. Face-to-face or telephonic liaison is strongly encouraged between the CSSE supply officer and the DSSC at least 75 days prior to the beginning of the exercise.

a. BOM. A BOM is a prepositioned assembly of selected supplies. To establish a BOM, the CSSE supporting the CAX will provide a consolidated list of required items to the DSSC at least 60 days prior to the requested pick up date. The list will include item nomenclature, NSN, unit of issue, quantity, requested pick-up date, point of contact, and phone number. Complete accounting classification must be provided at the time the BOM is submitted. If a direct cite is used, the accounting spread will be provided directly to the DSSC. If reimbursable funding is used, a NavCompt 2275 or DD Form 448 must be provided to the Comptroller Directorate (Budget) for processing. Units making use of reimbursable funding documents must provide the documents to the Comptroller Directorate 65 days prior to the designated pick up date to allow time for processing. Point of contact for reimbursable funding documents is the Combat Center Budget Officer, DSN 957-5137 or commercial (619) 830-5137

b. Class II. Class II items, such as housekeeping and administrative supplies, should be included in the BOM request

c. Class III

(1) Fuel. The exercise force is required to establish a bulk fuel issue point at the Exercise Support Base; bulk deliveries to that location can be arranged. In an emergency, refuelers can be filled at the DSSC Military Gas Station, building 1138. A schedule of fuel deliveries or issues must be submitted to the DSSC to ensure that sufficient fuel will be on hand when required. Total estimated fuel requirements should be submitted at the same time as the BOM is requested. Specific delivery/issue dates are arranged by direct liaison between the CSSE and the DSSC.

(2) POL. Engine oil, gear oil, grease and other petroleum product requirements should be included in the BOM request.

d. Class IV. Concertina, engineer stakes, barbed wire, etc., require special controls and should be obtained by the requesting unit via FMF supply channels.

e. Class VIII Medical Supplies

(1) Medical units are strongly encouraged to order all required medical supplies via their normal logistics supply centers. Routine "replenishment of stores" is not available aboard the Combat Center.

(2) Specific items required for the care of a "specific" patient can be obtained from either Control Sterile Supply or the Pharmacy Department in the Naval Hospital, with appropriate request documents.

f. Class IX. Repair parts for tactical equipment must be obtained via FMF supply channels. Batteries, comm wire and other consumables that are not repair parts should be included in the BOM request.

g. Shop Towel Requirements. A contract for shop towels has replaced the rag bundles formerly provided via the BOM submitted to DSSC. The contract is administered by the Property Control Office (PCO) and contains the following requirements for exercise forces:

(1) Turn-in and pick-up will occur weekly at Camp Wilson (or other specified location).

(2) The 12 inch by 12 inch shop towels come in bundles of 500 to a bundle.

(3) The rental cost per bundle is \$21.50.

(4) Replacement cost per rag is \$0.30.

(5) Requirements must be identified to the Combat Center PCO a minimum of 30 days before the main body arrives.

5004. SUPPLY SERVICES

1. Food Service. See paragraph 5003.3 above.

2. Traffic Management Office (TMO)

a. The Freight Section is located in building 1102, door 21. The contact phone number is extension 6146/6408. The Freight Section offers complete shipping and receiving services.

(1) Inbound Shipments

(a) Coordinate with the origin TMO to consign all inbound equipment/cargo to:

Traffic Management Officer
Bldg 1102, Door 21
Marine Corps Air Ground Combat Center
Box 785014
Twentynine Palms, CA 92278-5014

(b) "Mark for" appropriate owning unit/OCE.

(c) Inbound shipments must comply with current DoD directives for shipments involving weapons, classified materiel and hazardous cargo. Violations will be reported to the origin TMO and appropriate commands.

(d) The origin TMO should be instructed to include both a required delivery date (RDD) and a "no earlier than" delivery date on GBL's for shipments to MCAGCC. An advance party embarkation representative should contact the Combat Center TMO immediately upon arrival at MCAGCC. Advance party personnel should arrive aboard MCAGCC at least 24 hours prior to the first shipment of arriving equipment. The advance party should be capable of receiving and expeditiously offloading all inbound shipments. Failure to timely receipt for the equipment may result in the shipment being returned to origin or detention charges being billed to the exercise. Coordination of MHE/offload requirements are the responsibility of the exercise force.

(2) Outbound Shipments. All outbound shipment requests will be provided to the Combat Center TMO Freight Office a minimum of 10 working days prior to the requested shipment date. Shipment request forms are available at the Combat Center TMO Freight Office and will be completed with full appropriation data, signed hazardous cargo declarations, cargo/equipment nomenclature, quantity, dimensions, and weight. Exercise force personnel will have to be available to expeditiously load all outbound shipments. Coordination of MHE/load requirements are the responsibility of the exercise force

b. The Passenger Transportation Section is located in building 1406. The contact phone numbers are extensions 6453/6760. The Passenger Transportation Section will arrange passenger transportation for individuals/units upon termination of TAD orders. Emergency leave is handled 24 hours a day by calling 6453/6760 during working hours, and the Command Duty Officer at 7200 after working hours.

3. Preservation, Packaging and Packing (PP&P). Preservation, packaging and packing (PP&P) is located in building 1116. The contact phone number is extension 6471. PP&P support is limited to construction of shipping containers or blocking and bracing material. Units desiring PP&P services must provide complete accounting

classification. If a direct cite is used, the accounting spread will be placed on the DD Form 1149. If reimbursable funding is used a NavCompt 2275 or a DD Form 448 must be provided to the Comptroller Directorate (Budget) for processing. Reimbursable funding documents must be provided to the Comptroller Directorate in sufficient time to provide the service required. At least five working days should be allowed for Comptroller Directorate (Budget) to process documents. Point of contact for reimbursable funding documents is the Combat Center Budget Officer, DSN 957-5137 or commercial (619) 830-5137.

4. Rental of Port-a-Heads. Requirements for Port-a-Heads must be submitted seven days in advance utilizing a DD Form 1149 to Purchasing and Contracting Office, building 1525, extension 6353. Units desiring port-a-heads must provide a complete accounting classification. Requesting units will utilize a DD Form 1149 when requesting PP&P services. If a direct cite of the requesting unit's accounting classification data is used, the accounting spread will be placed on the DD Form 1149 in the spaces provided. If reimbursable funding is used, a NavCompt 2275 or DD Form 448 must be provided to the Comptroller Directorate (Budget) for processing and assignment of MCAGCC reimbursable accounting classification data. Reimbursable funding documents must be given to the Comptroller Directorate in sufficient time to provide the Purchasing and Contracting Office with reimbursable accounting classification data on a DD Form 1149 to allow Comptroller Directorate (Budget) to process reimbursable funding documents. Requesting units and the Comptroller Directorate (Budget) will coordinate preparation and use of reimbursable accounting classifications. Point of contact for reimbursable funding documents is the Combat Center Budget Officer, DSN 957-5137 or commercial (619) 830-5137. Requirements must include the following

- a. Quantity.
- b. Inclusive dates.
- c. Location.
- d. How often pumped.
- e. Point of contact and telephone extension.
- f. Appropriation data.

5005. ORDNANCE SUPPORT. Units should refer to CCO P8000.4 for all the Combat Center's ammunition procedures, policies and guidance. In order to provide timely and uninterrupted munition support to CAX's and other major exercises, personnel augmentation will be needed before and after each CAX and Desert FIREX. Minimum requirements include 10 (MOS 2311) ammunition technicians (corporal or below) and six (MOS 6521) aviation ordnance technicians (corporal and below) for each CAX/Desert FIREX. The personnel will be required to report seven working days before the initial issue date to assist in the pulling and staging of ammunition/ordnance. These Marines will be returned to the exercise activity when all ammunition has been issued. When munitions are returned to the Ammunition Supply Point (ASP) at the ENDEX, the same number and mix of personnel will also be needed for 10 working days after the exercise to count, receive, re-box, and re-warehouse the turned-in assets.

5006. TACTICAL EQUIPMENT SUPPORT. To the maximum extent feasible, commensurate with financial and transportation limitations, tactical equipment utilized by the Exercise Force will be from organic assets of the Exercise Force. To provide that equipment which the Exercise Force is unable to bring, an EAP of augmentation equipment has been established at the Combat Center. The following procedures will be utilized by Exercise Force units, as well as those outlined in the EAPs LOI:

1. At least 60 days prior to the arrival of the Exercise Force, requests for equipment support will be sent to the Commanding General, MCAGCC, with an information copy to Commanding General, I Marine Expeditionary Force, and all units concerned. The EAO will coordinate the processing of all equipment requests. Under no circumstances will requests be forwarded directly to Commanding General, I Marine Expeditionary Force.

2. Augmented equipment will have a limited technical inspection (LTI) done by the providing and borrowing organizations prior to issue and again prior to turn-in. The Exercise Force is financially responsible for the repair costs.

5007. MAINTENANCE SUPPORT

1. The Exercise Force Commander is expected to provide maintenance support for all organic equipment, augmentation equipment, equipment owned by attached units, and TEECG augmentation equipment, within his capability.

2. CSSG-1 will assist on overflow maintenance requirements and has spare parts available on a limited and case-by-case basis. Support provided by CSSG-1 will depend upon current workload and parts availability.

3. Upon request, CSSG-1 will provide a block of spare parts, the size of which will depend on equipment density.

4. The Consolidated Issue Point, maintained by CSSG-1, building 1954 at the Combat Center, will be the second source of supply if the spare parts block does not contain a required spare part. The third and final source of supply will be the SASSY Management Unit, 1st FSSG at Camp Pendleton.

5008. DISPOSAL. Disposal facilities, unless otherwise indicated, are provided in the vicinity of the Center Rifle Range.

1. Hazardous Waste Accumulation Area. All hazardous wastes such as waste oils; solvents; batteries; and wooden ammunition boxes (PCP impregnated) will be turned into the Hazardous Waste Accumulation Area, located next to DRMO. Range residue is handled by DRMO II, Twentynine Palms.

2. DRMO II. Twentynine Palms

a. Scrap. Scrap metal must be sorted according to its basic material content. Ammunition cans; wooden ammunition boxes (non-PCP); and rolling stock are also accepted at this site. All other reusable items are to be turned into DRMO, MCLB, Bars tow

b. Range Residue. Range residue is simply defined as anything fired or fired upon. Units will provide DRMO II, Twentynine Palms with a listing of EOD individuals that will inspect and certify range residue materiel as being inert. It is the responsibility of the turn-in activity to keep the list current, with updates provided to DRMO as personnel changes occur.

3. Morale, Welfare, and Recreation (MWR) Directorate. Salvageable, non-hazardous paper, plastic, glass, and lumber can be turned into the MWR Recycling Section, building 1059.

4. Sanitary Landfill. The sanitary landfill is used solely for the disposal of non-salvageable materiel. Any unit which disposes of salvageable materiel in the landfill will be notified to take immediate steps to remove the materiel for proper disposal.

5009. GARRISON MOBILE EQUIPMENT SUPPORT. Request for transportation must be for "Official Use Only".

1. When transportation requirements cannot be accomplished with assigned vehicle assets, assistance will be requested by submitting a request on the Garrison Mobile Equipment Division (GMED) Transportation/Equipment Request Form 29P 11240/31 (Appendix A) to the Operations Section of GMED.
2. Units which receive transportation support will be required to reimburse GMED. Funds must be transferred to the Combat Center Comptroller on either NAVCOMPT 2275 or DD Form 448 before vehicles will be assigned.
3. Requirements for two or less vehicles for routine trips will be requested prior to 1200, two days preceding the day of the commitment.
4. Requirements for three or more vehicles must reach GMED three working days in advance. Requested vehicle assets may not be available, so a brief explanation of use will help GMED in determining other assets to assign.
5. GMED no longer checks out U.S. Government credit cards to visiting units. These are obtained through DSSC via Comptroller Directorate (Budget) if reimbursable funding.

5010. CANCELLATION OF REQUESTS The GMED operations section will be immediately notified by telephone when the need for requested transportation no longer exists.

5011. OPERATION OF GARRISON MOBILE EQUIPMENT. Commercial design motor vehicles will be used for administrative type transportation requirements to decrease the degradation of tactical vehicles. The operation of four wheel drive commercial design motor vehicles may be conducted on improved or unimproved roads. Operators must exercise prudent judgment when driving on unimproved roads. Two wheel drive commercial design motor vehicles may be operated only on improved roads.

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CHAPTER 6

FISCAL

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SOP FOR UNITS TRAINING ABOARD THE COMBAT CENTER

CHAPTER 6

FISCAL

6000. FUNDING

1. Materials and services procured at the Combat Center must be charged against the visiting unit's fund allocation. Unit accounting classification data will either be cited directly or through reimbursable documents for procurement made from the DSSC or Purchasing and Contracting Office. Services such as garrison mobile equipment support will be provided on a reimbursable basis by the Combat Center. Maintenance support for tactical equipment will be accomplished on a reimbursable basis by 1st FSSG if the unit supported is not a loaded using unit at the 1st FSSG SASSY Management Unit.
2. It is imperative that the commanders and officers in charge of advance parties have in their possession complete unit accounting classification data and the authority to use this data to accomplish direct citation of funds. Reimbursable funding documents must be provided to either the Combat Center or 1st FSSG for required reimbursable support.
3. Close coordination between the Exercise Force and the Comptroller Directorate (Budget) is imperative to ascertain proper funding procedures. Point of contact is the Combat Center Budget Officer, DSN 957-5137 or commercial (619) 830-5137.
4. Figure 6-1 provides a matrix which delineates how an exercise unit's funds will be charged for the cost of services provided. The matrix provides this information by type of requirement.

6001. NON-MARINE CORPS FUNDING. Several non-Marine Corps units train at the Combat Center annually. At least 90 days prior to the advance party arrival, the Comptroller Directorate (Budget Officer) at the Combat Center should be contacted to arrange acceptance of reimbursable documents. These forms include AF-9's, NAVCOMPT 2275's, MIPR's, etc. The units will transfer funds to the CG, Comptroller Directorate (Budget) to set up chargeable accounts. Specific procedures for the transfer of funds should be coordinated with the Budget Officer. The original copy of all forms used for such reimbursable agreements must be received and accepted 60 days (95 days if a BOM is involved) prior to the arrival of the exercise force advance party. Mailing address: Commanding General, Comptroller Directorate (Budget), MCAGCC, Box 788105, Twentynine Palms, CA 92278-8105.

6002. DISBURSING SUPPORT

1. The Combat Center Disbursing Office is located in building 1521, extension 5353, and is open during normal working hours, 0730-1630. A visiting unit that is scheduled to be aboard over a regular payday period will normally receive regular pay service from its parent command Disbursing Officer. The parent command's Disbursing Officer should be contacted by the unit in advance of the unit's deployment to make arrangements to have the unit's regular pay checks and check listings either:
 - a. Sent along with; or
 - b. Mailed or couriered to the unit's Combat Center address; or
 - c. Mailed to the Combat Center Disbursing Officer for pick-up by the unit.

Consideration should be given to ensure that rear party personnel's checks, as well as checks of those Marines electing to have their dependents receive their checks, are separated.

2. Special payments for personnel departing on emergency leave, if required, will be conducted per the Automated Pay Systems Manual.

a. During normal working hours:

(1) Provide the Combat Center Disbursing Officer with a NAVMC 11116 requesting special payment due to financial hardship. The authority to direct payments cannot be delegated below the executive officer. If the CO/XO is geographically separated from the Combat Center Disbursing Office, a message may be submitted instead of the NAVMC 11116.

(2) The special payment will be made once the member reports to the Disbursing Office with a valid I.D. card.

b. After normal working hours:

(1) If, in the commander's judgment, it is essential for the individual to depart without delay, the Command Duty Officer will be advised at extension 7200. The commander will also provide the information required in paragraph 6002.2a(1) above.

(2) The Command Duty Officer will notify the Disbursing Emergency Duty Pay Officer.

3. Per diem payments for authorized personnel will be accomplished if the Disbursing Office Travel Section is in receipt of the original and three copies of all orders, with the appropriate endorsements, at least three working days prior to payment.

SOP FOR UNITS TRAINING ABOARD THE COMBAT CENTER

| REQUIREMENT | DIRECT FUND CITE* | REIMBURSABLE DOCUMENTS* | RESPONSIBLE OFFICER/ ACTIVITY | REFERENCE PARAGRAPH |
|--------------------------------------|-------------------------|----------------------------|-------------------------------------|------------------------|
| Mount out Boxes | X | | PP&P | 5004.3 |
| Ice | | X | Food Service Officer | 5003. 3e(2) |
| BOM | | X | DSSC | 5003.4a thru f |
| BOM | | X | 1st FSSG | 5003.4g thru i |
| Outbound TOT | X | | TMO | 5004.2a(2) |
| Passenger Transportation | X | | TMO | 5004.2b |
| Port-A-Heads | | X | P&C | 5004.4 |
| Maintenance Support | X | | 1st FSSG | 5007 |
| Garrison Mobile Equipment Support | | X | Motor Transport Officer | 5009 |

* Indicates normal method of funding. However, many of these requirements can be funded either through direct cite or reimbursable documents. Actual method of funding will be negotiated as each exercise is coordinated.

Figure 6-1. --Funding Methods.

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CHAPTER 7

PUBLIC AFFAIRS

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SOP FOR UNITS TRAINING ABOARD THE COMBAT CENTER

CHAPTER 7

PUBLIC AFFAIRS

7000. GENERAL. The Combat Center Joint Public Affairs Office (JPAO) is responsible for providing public affairs support to the Combat Center and all tenant organizations. Support for visiting exercise units is generally limited to emergency affairs.

7001. NEWS COVERAGE. The Combat Center JPAO is neither responsible nor organized for providing routine news coverage of visiting exercise units. The Public Affairs Officer (PAO) may, either upon request or own initiative, provide combat correspondents to cover exceptionally newsworthy activities of interest to Combat Center personnel. Units desiring news coverage should coordinate public affairs support with the parent command PAO prior to deployment, with organic public affairs assets committed accordingly.

7002. EMERGENCY PUBLIC AFFAIRS. To ensure authoritative, timely and effective public release of information, the Combat Center PAO will normally handle news media queries about serious incidents involving visiting units. It is imperative, therefore, that the JPAO receive the deliberate cooperation of unit commanders in preparing factual news releases that convey as complete a story as possible to the public. Close coordination remains necessary for answering follow-up questions and preparing subsequent releases as required.

7003. LIAISON/COORDINATION

1. Upon arrival, public affairs Marines assigned/attached to visiting units will inform the Combat Center PAO of their presence on an exercise and coordinating activities as appropriate. In event of an emergency, these public affairs Marines can be valuable in assisting the JPAO with handling media interest. The JPAO is in building 1553, telephone: DSN 957-5473/6213, Commercial (619) 830-5473/6213. In the absence of a public affairs contingent, the unit's collateral duty Unit Information Officer, if present, should contact the JPAO

2. The Combat Center JPAO has a continuing need to escort news media members covering combined arms exercises. The Combat Center PAO will coordinate with the respective unit commander, upon his arrival, when such an escort would be enhanced by allowing close coverage of exercise forces. JPAO personnel normally perform these escorts; although, with approval of the commanding officer, news media members have been temporarily turned over to a unit with positive results. While there is no substitute for "up front" coverage, the unit commanders decision is final on media escorts.

3. As the Commanding General's delegate, the Combat Center PAO is the sole release authority for information about the Combat Center. At a unit's request, the Combat Center PAO will review for accuracy and propriety any information intended for public release. Although material produced by news media members is not subjected to review, the Combat Center PAO must be notified anytime a unit is hosting a news media member. Host-unit commanders are responsible for the welfare and behavior of news media members.

SOP FOR UNITS TRAINING ABOARD THE COMBAT CENTER

CHAPTER 8

ENVIRONMENTAL PROTECTION

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CHAPTER 8

ENVIRONMENTAL PROTECTION

8000. GENERAL. Environmental protection is a major concern of the Combat Center. All levels of command are responsible for minimizing damage while training at the Combat Center. DoD personnel can now be held personally liable for failure to properly handle hazardous materials, substances or waste. The Combat Center will manage all environmental affairs and incidents per the requirements of MCO P5090.2, and all federal, state, county, and local guidelines. With the cooperation of the exercise forces, these regulations will have minimal impact upon training.

8001. HAZARDOUS WASTE/HAZARDOUS MATERIAL (HW/HM) MANAGER. Each organization will designate, in writing, an officer or Staff NCO to act as the units Hazardous Waste/Hazardous Material (HW/HM) Manager. A copy of the appointment letter will be forwarded to the Director, NREA. The designated HW/HM Manager will be responsible for ensuring the compliance of all federal, state, county, local, and Combat Center regulations while aboard the Combat Center. He will be guided in the performance of his duties by CCO P5090.2B. The HW/HM Manager will report to the Compliance Enforcement Branch, NREA, building 1451, DSN 957-6603/5200 upon arrival to the Combat Center to receive a package containing pertinent Combat Center Orders, Bulletins, Directives, etc. Further, the HW/HM Manager should be a member of the advance and rear parties.

8002. RESPONSIBILITIES. Prior to operating on or entering any lands not within the boundaries of the Combat Center, the owner/manager of federal, state or private property must be contacted to obtain permission. Such permission must be coordinated through the NREA Office, extension 5719/7396. Incidents involving trespassing, dropping, firing, or detonating ordnance or weapons off-base must be reported to the Director, Operations and Training, and the Director, Installations and Logistics.

8003. POL STORAGE AREAS. All POL containers, to include bladders, pods, and drums, must be located within bermed sites. These bermed sites must be lined with an impermeable liner on the bottom and sides to prevent soil contamination and provide for easy cleanup. All pumping and dispensing stations must also be underlaid with an impermeable liner or other effective means of protecting the soil from contamination. Organizations are responsible for the cleanup of any spills to the satisfaction of the Compliance Enforcement Branch. Spills and incidents involving POL, wastes, or materials will be reported to the Compliance Enforcement Branch immediately upon discovery. The Compliance Enforcement Branch can be contacted at extension 5200/6603, through BEARMAT on frequency 49.85mhz, or through the Combat Center Fire Department by dialing 911.

8004. LITHIUM BATTERY DISPOSAL. Combat Service Support Detachments (CSSD) shall maintain a unit level log of receipt, issue, and disposal of all lithium batteries. CSSD's will ensure that lithium batteries are properly repackaged for disposal per the Combat Center Lithium Battery Handbook.

8005. HAZARDOUS WASTE AND POL DISPOSAL. No fuels, oils or solvents can be disposed of directly into the ground or at the Combat Center Landfill. These liquids must be containerized in 55 gallon drums, or pumped into specified underground tanks. For disposal instructions, consult CCO P5090.2B or contact the Compliance Enforcement Branch. A material is usually hazardous if it is ignitable, corrosive, reactive, or

toxic. No liquid, solid, or waste materiel known or suspected to be hazardous may be disposed of in the field or in the Combat Center Landfill.

8006. DESERT TORTOISE. DESERT. AND WILDLIFE PRESERVATION.

1. The desert tortoise is listed as a threatened species in California by the U.S. Fish and Wildlife Service. The desert tortoise is protected under the Endangered Species Act and California law. Fines of up to \$50,000.00 and up to one year in jail may be imposed for violation of these laws. Violations include: killing, harassing, harming, or possession of a tortoise. Do not pick up a desert tortoise unless it is clearly to save the animal's life. If a tortoise must be moved, move it only out of the immediate danger area, and place it in a shaded spot out of direct sunlight. Questions can be directed to Natural Resources Branch, NREA at extension 5719.

2. Respect and protect all native desert wildlife and plant life. Several plant and animal species aboard the Combat Center are considered sensitive and may be listed as threatened or endangered if their populations decline. Vehicles moving to and from training areas should only use existing roads to minimize adverse environmental impact

3. Cultural, archaeological and historical resources aboard the Combat Center must be protected. Do not deface any petroglyph or pictograph, or pick up or remove any artifacts, to include arrowheads. These resources are protected by State and Federal law. If artifacts are discovered during construction, halt all construction activity immediately and report occurrence and location to Natural Resources Branch, NREA at extension 5719.

4. Naturally occurring landmarks (cliffs, rock formations, dry lakes, etc.) must not be destroyed, defaced, or damaged in any way. Natural features must be protected for all users of the Combat Center, both current and future. Rocks may be arranged in patterns for operational need, or in command areas, as long as the areas are returned to their natural condition at the conclusion of the training evolution.

5. There are many areas aboard the Combat Center which are restricted to one degree or another. Some of these are classified as No Fire/No Maneuver Areas for various reasons, including some for the protection of natural and/or cultural resources. An entire listing of restricted areas can be found in CCO P3500.

a. Area A (Surprise Springs). No troops or equipment may traverse into or through this area. Only NREA personnel and authorized water well maintenance crews will enter this area. Range Safety Inspectors and V/STOL personnel are authorized access directly to and from the V/STOL site only. From NW corner 648982 to 705985 to 720958 to 759978 to 460972 to 646940 and back to the NW corner.

b. Area B (Petroglyphs). NW 970100 to NE 000100 SW 970090 to SE 000090.

SOP FOR UNITS TRAINING ABOARD THE COMBAT CENTER

CHAPTER 9

MISCELLANEOUS

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SOP FOR UNITS TRAINING ABOARD THE COMBAT CENTER

CHAPTER 9

MISCELLANEOUS

9000. MARINE CORPS EXCHANGE 0151 (RETAIL AND SERVICES OPERATIONS BRANCH)

1. The Exchange Mall contains the Main Exchange Store, 7-Day Store, Military Clothing Store, Barber Shop, Beauty Shop, Laundry and Dry Cleaners, and Tailor Shop. The Package Store is across the street. There is also a Branch Exchange in the Marine Corps Communications-Electronics School (MCCES), located in building 1863, and at Camp Wilson. Hours of operation are as follows:

| <u>NAME</u> | <u>HOURS</u> | <u>DAYS</u> |
|-----------------------------|--|--|
| Main Store | 1000-1800 1100-1600 | Mon-Sat Sun & Hol |
| 7-Day Store | 0730-2130 0700-2130 0800-2130 | Mon-Fri Sat Sun & Hol |
| Military Clothing Store | 0930-1700 1000-1400 Closed | Mon-Fri Sat Sun & Hol |
| Barber Shops | | |
| MCX Mall | 0700-1800 0700-1700 0800-1500 Closed | Mon-Wed Thurs-Fri Sat Sun & Hol |
| MCCES Area | 0730-1630 Closed | Mon-fri Weekends & Hol |
| HQ Building | 0730-1130 1300-1600 Closed | Tues Tues when Mon is a holiday All other days |
| Beauty Shop | 0800-1600 0730-1930 0730-1830 0800-1700 Closed | Mon-fri Wed-Thurs Fri Sat Sun & Hol |
| Laundry & Dry Cleaners | 0800-1700 Closed | Mon-fri Weekends & Hol |
| Tailor Shop | 0800-1700 Closed | Mon- Fri Weekends & Hol |
| Package Store | 1000-2100 1000-1800 | Mon-Sat Sun & Hol |
| MCCES Area Branch Exchange | 0700-2100 Closed | Mon-Fri Weekends & Hol |
| Camp Wilson Branch Exchange | 0900-2000 | Mon-Fri |

2. Unit special shopping hours or barber shop hours may be arranged for company-sized or larger units. Requests for special hours should be submitted in writing not less than two weeks prior to the requested date. Requests should be from the unit commander to the Commanding General (Attn: Director, Morale, Welfare and Recreation Directorate) and should include the approximate number of personnel, duration of the exercise, the special hours, and type of services requested.

9001. CLUBS AND SNACK BARS (FOOD AND HOSPITALITY BRANCH)

1. Club facilities are available for the commissioned and staff noncommissioned officers of the Exercise Force. Use of the clubs for mess nights, wetting downs, etc., is welcomed. Arrangements may be made with the club managers.

2. The Main Enlisted Club (building 1531) is available for all enlisted ranks for breakfast, and is open to all enlisted (sergeant and below). The Green Turtle Club (building 1630) is also available for enlisted (sergeant and below) personnel. Cammies are authorized at all times. All ranks may order chicken and pizza to go, and pick them up. Chicken dinner and pizza deliveries will be made to Camp Wilson with a minimum order of \$50.00. Also available on a limited basis is the Exercise Support Base Annex, serving food and beer. Hours are subject to change.

3. Mobile catering services can be provided at the Expeditionary Airfield. Written requests for establishment of this service should be submitted to the CG, (Attn: Director, Morale, Welfare and Recreation Directorate) at least two weeks prior to the requested date. The requesting unit must provide security for the facility as well as trash pick-up and removal.

4. There are snack bars located within several recreation facilities (bowling center, golf course, MCCES area exchange, West Gym, and Fitness Center) and in the Exchange Mall. In general, their hours of operation match those of the associated facility.

5. All inquiries should be directed to the Head, Food and Hospitality Branch, MWR, building 1530 (DSN 957-6131).

9002. RECREATION SERVICES (RECREATIONS SERVICES OPERATIONS BRANCH)

1. The Combat Center Recreation Services operates the same facilities normally found aboard a Marine Corps Base, i.e., theater, athletic fields, hobby shops, etc. These facilities are very limited in their capacity. Therefore, use for other than individual user requirement, that is for group usage, must be approved in advance by the Recreation Services Officer. A written request must be submitted five days in advance of the activity.

2. Training units must provide their own organic recreation equipment; the Combat Center Recreation Services cannot support such requirements. The Library (building 1528) is available for in-house reading and research. Movies (16mm) are available for check-out from the Theater; contact the Theater Manager (building 1510, extension 7269) to make arrangements.

3. The Information Tours and Travel service offered by Recreation Services is of special interest to units. This facility is located at the Theater, building 1510, extension 6873. With advance liaison, trips can be arranged throughout Southern California and Nevada. The cost is nominal, dependent upon the destination.

4. In order to obtain party and picnic funds, CAX personnel must provide funding data from their parent organizations. Advance liaison with the Morale, Welfare and Recreation (MWR) accounting section, extension 6163, must be accomplished in order to coordinate funding requirements.

9003. PROVOST MARSHAL'S OFFICE

1. The Office of the Provost Marshal, extension 6800/6809, is located in building 1407. Military Police are available for assistance or information regarding investigations, use of Military Working Dogs (explosives/drug detection), special traffic control, etc.
2. Privately-owned vehicles possessing a valid automobile decal from another base will be honored at the Combat Center. Those not having decals will be issued a temporary decal for the length of the exercise upon presentation of a valid driver's license, vehicle registration, military I.D. card, and proof of insurance. Parking of Exercise Force privately-owned vehicles is permitted at the discretion of the Officer Conducting the Exercise (OCE) at the ESB/EAF.
3. In the event the Exercise Force Commander desires to grant on-center liberty at any time while the force is aboard, he should establish liaison with the Provost Marshal's Office in order to ensure necessary supervision of liberty areas.

9004. ESB

1. Information. The ESB is located approximately 10 miles northwest of the main-side area. Included therein are the facilities shown in Figure 9-1, the EAF, the ASP, and any temporary support facilities which may be established to support participating units. These facilities are an extension of the Combat Center. All orders and regulations in effect at the Combat Center are applicable.

2. Responsibilities

a. Director, Installations and Logistics. The Director, Installations and Logistics Directorate, is the staff officer responsible for the overall maintenance, scheduling and operation of the ESB.

b. Head, Exercise Support Division. The Head, ESD, is the staff officer responsible to the Director, Installations and Logistics for the following:

(1) Maintaining close coordination with the OIC, ESB and the Facilities Maintenance Officer to ensure timely maintenance, repair and habitability.

(2) Ensuring that the ESB is policed and ready for occupancy immediately prior to the arrival of each participating unit.

(3) Conducting arrival and departure walk-around inspections of the ESB in conjunction with the responsible officer designated by the occupying unit and the OIC, ESB.

(4) Ensuring the adequacy and availability of all services: telephone, MCX, ammunition, fire protection, sanitation, transportation, etc.

c. OIC, ESB. The OIC, ESB, is the staff officer responsible to the Head, ESD for the following:

(1) Management of the ESB including control of keys, issue of facilities, and response to user requirements

(2) Maintenance of the ESB including arrival inspection with using unit commander or representative to establish condition of facilities; inspections to initiate immediate repairs and note various discrepancies; departure inspection with using unit commander or representative to determine condition of facilities.

(3) General security of the ESB.

(4) The preparation of a detailed report of damages of all ESB facilities by using units, to be forwarded to the Director, Installations and Logistics (via the Head, ESD) and the Combat Center Comptroller.

d. Facilities Maintenance. The Facilities Maintenance Officer is the staff officer responsible for the maintenance and repair of all real property, all installed equipment and the existing utilities systems.

e. Fire Department. The ESB Fire Department is responsible for fire protection and fire prevention activities for the ESB and all adjacent areas. Financial responsibility for crash, fire and rescue overtime is required by the Exercise Force.

f. Commanders of Occupying Units. Commanders of organizations occupying areas of the ESB are responsible for:

(1) Appointing a responsible officer to ensure security, daily upkeep, maintenance and safety within the ESB.

(2) Ensuring that personnel (including those in attachments and supporting units), maintain good housekeeping standards and sanitation discipline.

(3) Maintaining the camp design as is without relocating tent sites, constructing/leveling berms, etc., except as coordinated with the OIC, ESB.

(4) Ensuring prior to departure that the ESB is prepared for inspection.

(5) Ensuring adequate expertise and equipment are provided in the advance party to satisfy utility and construction requirements.

(6) Providing security for unit facilities in communications and weapons storage.

(7) Providing fire watch and other internal security as appropriate during occupancy of the ESB.

g. Responsible Officer (RO). The Responsible Officer (RO) is the officer appointed by the using organization commander to assume direct accountability for the camp area during the occupancy by the participating unit. The RO will sign for the ESB prior to the arrival of any portion of the exercise force. The RO will not change, nor will the RO be absent for any length of time. The RO's duties will include:

(1) Daily inspection of the camp.

(2) Receipting for the ESB "as is," "with exceptions," or "subject to specific repairs."

(3) Establishing and organizing the ESB; i.e., erect tentage, identify vehicle parts, provide power, establish trash collection points, etc., as approved by the OIC, ESB. General layout of the camp must adhere to the pattern shown in Figure 9-1.

(4) Ensuring, prior to departure, that all supplies and equipment issued by the ESB staff are returned in good condition and properly staged.

(5) The police of all areas utilized by the Exercise Force to include roadways, training areas, maintenance areas, and areas inside and surrounding the ESB. This will include roadways leading to the Combat Center Magazine Area.

(6) Ensuring that all maintenance areas, vehicle parks, engineer lots, etc., are located north of the hard surface fire lane that runs east-west between the EAF and the CSSE area.

(7) Ensuring that no tracked vehicles are allowed at any time in the ESB billeting or common areas south of the hard surface fire lane.

h. OIC, Reserve Support Unit. The OIC, Reserve Support Unit, is the staff officer responsible for coordinating with the Director, Installations and Logistics and the Director, Operations and Training, for the use of facilities and training areas at MCAGCC for all reserve units.

3. Available Services and Facilities. Services and facilities available at the E55 are listed below. Figures 9-1 and 9-2 are diagrams of the ESB.

a. Electricity. Twelve 120 volt, 20 amp, 3-wire, twist locks are provided at each head facility for electrical power to tent camps.

b. Water. Potable water is provided to the 15 head facilities, the messhall and the water points.

c. Sewage System. An installed sewage collection system is provided to the head facilities and the messhall.

d. Heads. Each head has hot and cold running water, showers, sinks, toilets, urinals and electricity. Each head is a butler-type building designed to accommodate approximately 150 personnel.

e. Messhall. The messhall is a 3200 square foot, butler-type building containing equipment listed in Figure 9-3. Refrigeration is in place with shade and commercial power.

9005. EAF. An EAF is located adjacent to the ESB area. It is an installation of Short Airfield for Tactical Support (SATS) components. Its configuration is that of an EAF which is in the advanced stages of the SATS airfield development in an amphibious operation ashore. It will be operated and maintained by Aviation Ground Support Element personnel with augmentation from the Exercise Force. The EAF data is as follows:

| | |
|-------------------|--------------------------|
| Field Elevation: | 2112' MSL |
| Runway: | 8000' long and 150' wide |
| Taxiway: | 78' wide |
| MAG Ramp: | 684,000 sq. ft. |
| Air Freight Ramp: | 198,000 sq. ft. |

9006. WATER SUPPLY POINTS. Four water standpipes, located in the mainside area and on the road to the Exercise Support Base, are available to replenish potable water supplies. Water points which are located to the northwest of the Exercise Support Base are for personnel use only and not to be used for refilling water trailers or washing vehicles or other equipment.

9007. CONVOY/VEHICLE POLLUTION CONTROL. Due to increased public awareness, military vehicles traveling California highways are subject to being cited by various law enforcement agencies for emitting visible pollutants. Noise/smoke

pollution is especially significant on California Highway 62, north of Interstate 10 because of the two long, steep grades. The altitude of those grades has a significant effect on multifueled vehicles and they must be adjusted accordingly.

9008. TACTICAL VEHICLE CONTROL

1. In order to enhance the security for the Exercise Force and control of tactical vehicles, the Exercise Force shall man a Tactical Vehicle Checkpoint. CCO P1630.6D establishes staff cognizance over the checkpoint with the Combat Center Provost Marshal and provides special orders for the sentries. The checkpoint will be on Del Valle Road north of the Berkley Road intersection.

2. Parking of tactical vehicles in the mainside portion of the Combat Center is allowed only in unit motor pools, in the parking lot bounded by Del Valle, Bourke, 7th, and 8th Street, in the vacant lot located southeast of building 1555 (during CAX) and the lot north of building 1587 (TEECG).

**FIGURES 9-1 AND 9-2
WILL BE ADDED AT A FUTURE DATE**

SOP FOR UNITS TRAINING ABOARD THE COMBAT

| <u>ITEM/EQUIPMENT DESCRIPTION</u> | <u>ON HAND</u> |
|---|----------------|
| Oven, Baking Electric Deck Z Comp. | 2 |
| Ice Making Machine cubed 1,200 lb, series 1200, Manitowac. . . . | 4 |
| Table, Food Preparation SS96-IN. | 6 |
| Table, Food Preparation SS72-IN. | 6 |
| Rack Utensil 72-IN | 1 |
| Table, Food Preparation w/Styr Top | 4 |
| Refrigerator, 630 Cu Ft., Walk-in. | 4 |
| Freezer, 730 Cu Ft., Walk-in | 2 |
| Refrigerator, 100 Cu Ft., Reach-in | 6 |
| Pallets (Steel Galvanized Finish), Pacific Butchers. | 0 |
| Machine, Slicing, Hobart Model 1712. | 2 |
| Field Safe w/Lock. | 3 |
| Food Cutter, Hobart Model 8481D w/#12 Vegetable Slicer, Hub and Shaft Assy and Slicer Plate. | 1 |
| Food Mixer, 80 Qt Capacity | 1 |
| Cabinets, Refrigerated, 8 Ft Length. | 4 |
| MX-75 Serving Line Unit. | 4 |
| Field Ranges, M-59 | 20 |
| Burner Unit, M2. | 50 |
| Desk, w/Chair. | 1 |
| Pot Washing Machine. | 1 |
| Shelving, Stainless Steel, Unit. | 4 |
| Electric Grills (3x6 ft) | 4 |
| Refrigerator for office. | 1 |
| Typewriter, electric | 1 |
| Adding machine | 4 |
| Picnic tables. | 40 |

Figure 9-3. --Exercise Support Base Food Preparation Equipment.

SOP FOR UNITS TRAINING ABOARD THE COMBAT CENTER

EXERCISE SUPPORT BASE INSPECTION

29P-11161/1 (REV 8-72)

BUILDING NO. _____

BUILDING ASSIGNMENT CARD

RESPONSIBLE ORGANIZATION/SECTION _____

BUILDING FUNCTION _____

TEMPORARY LOAN _____

DATE ASSIGNED _____ DATE TURNED IN _____

NUMBER OF KEYS ISSUED _____ NUMBER OF KEYS TURNED IN _____

ISSUED TO: _____ TURNED IN TO: _____
(SIGNATURE) (SIGNATURE)

REMARKS: _____

1. MAINTENANCE OF HEAD FACILITIES

The following will be checked: damage, vandalism, outside police, lighting, electrical outlets, toilets, urinals, sinks, mirrors, showers, overall sanitation, and cleanliness, etc.

2. MAINTENANCE OF FOOD PREPARATION BUILDING

The following will be checked: damage, vandalism, outside police, lighting, electrical outlets, sinks, food service equipment, overall sanitation, and cleanliness, etc.

3. The above Building Assignment Card will be used when assigning the head facilities and the messhall to incoming exercise forces. The general condition of these facilities and any discrepancies will be noted on these cards upon date of issue. After any facility has been signed for by exercise force representatives, they will receive a copy of the Building Assignment Card. The original copy will be retained on file by the Officer-in-Charge, Exercise Support Base.

4. CAMP POLICE. The Exercise Support Base shall be free of all litter at all times. Commanders will ensure this. The Exercise Support Base and Expeditionary Airfield are the occupying unit commanders' responsibility to police daily. When trash is transported to the Combat Center sanitary landfill, trash trucks must be covered with a tarp or a suitable substitute to keep trash from blowing out enroute. Trash collection points shall be established within the Exercise Support Base in order to ensure proper and timely police and trash removal. Also, the painting and/or arranging of rocks to form gardens and walkways/boundaries are prohibited.

5. FIELD TELEPHONE WIRE. Comm wire will not be erected or attached to the existing power poles in any manner. When comm wire is to be laid across any roadway or fire lane, it must be at least 18 feet at the dip above the deck. Because of underground piping restrictions, comm wire can be buried no more than 8 inches deep; it must be

Figure 9-4. - Exercise Support Base Inspection.

SOP FOR UNITS TRAINING ABOARD THE COMBAT CENTER

removed upon departure of the owning unit. Upon final unit check out, all wire (i.e., comm wire, #8 wire, romex, etc.) must be recovered and disposed of properly.

6. DESERT HUTS. Desert huts, or "A-Frame shelters", shall be kept free of litter and trash. Any modification of the structures themselves is prohibited. The existing electrical wiring is to remain without alterations (i.e., additions to lights and outlets). Additionally, heaters of any type are prohibited in all of the desert huts. Damage and graffiti will not be tolerated.

7. PASCO BUILDINGS. The green pasco buildings at the Expeditionary Airfield are for the use of the exercise forces for aircraft maintenance. A good state of police must be maintained daily for safety reasons. Damage and graffiti will not be tolerated. The existing electrical wiring will not be altered in any manner.

8. EXPEDITIONARY AIRFIELD MAINTENANCE AREAS. The Expeditionary Airfield maintenance areas located southwest of the airfield shall be in a constant state of good police for safety and fire reasons. All POL spills must be immediately corrected by removing all contaminated soil and taking it to the Combat Center Contaminated Soil Staging Area (CSSA). Furthermore, all comm wire and used POL barrels must be recovered and removed prior to unit departure.

9. GROUND AMMUNITION DUMP. The ground ammunition supply point, located north of the Exercise Support Base off the Surprise Springs Road, will be in a good state of police daily. The altering or relocation of berms/magazine areas and roadways is prohibited without the permission of the Head, Exercise Support Division. At final inspection, pallets and dunnage will be disposed of properly. All lighting/wiring and comm wire will be recovered and removed prior to unit departure.

10. AVIATION AMMUNITION DUMP. The aviation ammunition supply point, located west of the Expeditionary Airfield, will be in a good state of police daily. The altering or relocation of berms/magazine areas and roadways is prohibited without the permission of the Officer-in-Charge, ASP. At final inspection, pallets and dunnage will be disposed of properly. All lighting/wiring and comm wire will be recovered and removed prior to unit departure. All barrels, drums and ordnance containers must be removed as well.

SOP FOR UNITS TRAINING ABOARD THE COMBAT CENTER

APPENDIX A

ACRONYMS/ABBREVIATIONS

| <u>LONG TITLE</u> | <u>ACRONYM/ ABBREVIATION</u> |
|---|----------------------------------|
| Bill of Material. | BOM |
| Combined Arms Exercise. | CAX |
| Command Duty Officer. | CDO |
| Defense Reutilization and Marketing Office. | DRMO |
| Direct Air Support Center | DASC |
| Direct Support Stock Control. | DSSC |
| Equipment Allowance Pool. | EAP |
| Exercise Action Officer | EAO |
| Emergency Department. | E.D. |
| Exercise Support Base | ESB |
| Exercise Support Division | ESD |
| Expeditionary Airfield. | EAF |
| Manual of Judge Advocate General. | JAG Manual |
| Marine Air Ground Task Force. | MAGTF |
| Meals ready to eat. | MRE |
| Medical emergency evacuation. | MEDEVAC |
| Military Post Office. | MPO |
| Officer Conducting the Exercise | OCE |
| Privately-owned vehicle | POV |
| Property Control Office | PCO |
| Responsible Officer | RO |
| Serious Incident Reports. | SIR |
| Tactical Exercise and Evaluation Control Group. | TTECG |
| U.S. Postal Service | USPS |
| Wet Bulb Globe Temperature. | WBGT |